

IHSA Board Expectations

General Responsibilities:

- Review the board's performance in achieving the Association's mission.
- Annually assess the ever-changing environment of children and families and approve the association's strategy to be responsive.
- Annually review and approve the annual financial goals.
- Annually review and approve the association's budget.
- Approve policies.
- Serve as a member of the Association's Committees.
- Attend Iowa Head Start Association Committee and Board meetings, (A board member who has two unexcused absences from Board meetings within a 12-month period shall be removed by majority vote of the board.)

Organization:

- Monitor, appraise, advise, stimulate, support, reward and if deemed necessary or desirable change contracted services and consultation.
- Annually approve the performance review of the advocacy consultant, Executive Director and Fiscal Agent and establish compensation based on recommendations of the executive committee and Board Chair.
- Approve appropriate fiscal and code of conduct policies and practices.
- Propose a slate of prospective board members to current members and fill vacancies as needed.
- Annually review the performance of the board and take steps to improve its performance.

Operations:

- Review results achieved by the advocacy consultant compared with the association's mission, and annual and long-range goals.
- Be certain that the financial structure of the association will adequately support its current needs and long-range strategy.
- Provide candid and constructive criticism, advice and comments.

Audit:

- Ensure that the board and the association members are adequately informed of the financial condition of the association and its operations through reports or other appropriate methods.
- Ensure that published reports properly reflect the operating results and financial condition of the association.
- Appoint members to serve as an internal audit review team, when appropriate.
- Review compliance with relevant material laws affecting the association and its operations.

The mission of the Iowa Head Start Association is to enhance the capacity of its members to promote and advocate for a wide variety of quality services for all of Iowa's children and families.