

IHSA BOARD MEETING/GoTo Meeting

September 20, 2006

Members Present: Jane Drapeaux, Dianne Casto, Michelle Weepie, Bonnie Calvert, Kellie Cervene, Kathie Readout, Kim Young-Kent, Julie Lang, Keri Griswold, Tom Rendon, & Donna Veatch

Members Absent: Sherry Soard, Bonnie Knowler, Diane Halverson, Clarence Small, Cathy Swackhamer, Robin Nepper

Meeting was called to order at 9:13 AM by President Dianne Casto

Agenda Items	Key Points of discussion	Action Taken/ <a href="#">Task Assignment</a>
Approval of Agenda	Added QRS to the agenda under old business	Motion made by Young-Kent for approval of agenda as amended, Weepie seconds, motion carries
Approval of Minutes	Added to the minutes: IHSA will support the Congress with the dollar amount of \$2000.00	Young-Kent moves to approve August minutes with the amendment on supporting Congress, Lang seconds, motion carries
Treasurer's Report	<p><b>August Financial Report:</b></p> <p><b>Bills:</b></p> <ul style="list-style-type: none"> <li>A. DMACC support for 14<sup>th</sup> Annual Early Care, Health &amp; Education Conference. 1000.00, should be 2000.00</li> <li>B. Captain Jack 67.50</li> <li>C. Annual Report-Jacqueline Lally/set up 3000.00</li> <li>D. Your Inc. Travel for May Region VII meeting 487.46</li> <li>E. Tri-County Tom Rendon and Shanell Wagler Wipfli Training 690.00</li> <li>F. Tri-County- Conference call regarding EX Director position with Donna Veatch 43.63</li> <li>G. Tri County Fiscal service June-Sept.</li> <li>H. Tri-County reimbursement for July Conference Call 62.16</li> <li>I. Tri-County copies and postage 2005-2006 fiscal year 26.58</li> </ul> <p>Total requested 5,377.33</p>	<p>Young-Kent moves to approve \$2000.00 for supporting the Congress, Weepie seconds, motion carries</p> <p>Readout moved to approve August Financial Report, Lang seconds, motion carries</p> <p>Weepie moves to approve bills Lang seconds, motion carries</p>

	<p><b>FY 07 Budget:</b></p> <p>Kim discussed the money supporting the executive director position and the everyday association expenses need to be built around dues and revenue and anything above that needs to go towards the expenses of the executive director.</p> <p>Amendments to the Budget:</p> <p><b>INCOME:</b>                  Education/Conference Income from 15,000 to 5,000                  TOTAL INCOME from 59,515.00 to 49,515.00</p> <p><b>EXPENSES:</b>                  38,000 for Administrative Services to 28,000                  TOTAL EXPENSES from 59,515.00 to 49,515.00</p> <p>Table at Congress</p> <p>Send two people to Congress</p>	<p>Weepie moves to approve FY 07 budget with amendments, Calvert seconds, motion carries</p> <p>Kim will be sending out an e-mail to other grantees about the sale of the Healthy Smiles flip charts that we have available for sale at \$15.00 a piece.</p> <p>Drapeaux moves to request a table at Congress, Readout seconds, motion carries. Kathie will be responsible for the table.</p> <p>Young-Kent moves to purchase outlet covers for the table at Congress, Drapeaux seconds, motion carries. Kathie will purchase and IHSA will reimburse for this.</p> <p>IHSA can send two people to Congress for supporting it, Young-Kent moves to send the president and the vice president, Drapeaux seconds, motion carries.</p>
<p>Board Calendar Review</p>	<p>On task for September</p> <p>November: Board Evaluation, Young-Kent shared that there is a tool on the empowerment website for this.</p>	<p>Ellen will be getting out announcements for annual meeting and new election of board members</p> <p>Readout, Casto, &amp; Halverson will be going off of the board. Griswold has put in two years and will be putting in two more years.</p>
<p>Partners Reports</p>	<p><b>HSCCO:</b>                  Child Care: RFP's for State Funded EHS are</p>	<p>MOU with WIC will be added to next months agenda.</p>

	<p>available, see Tom Rendon.</p> <p>Education/Professional Development: Gesbeck training was successful with more than 120 people attending. Professional Development Calendar is now available for the coming program year. Early Care and Education Congress will be in November.</p> <p>Children w/ Disabilities: Ten Head Start programs attended a state wide training of a new early childhood initiative.</p> <p>Health: The second of two scheduled meetings on Maternal Depression Screen will take place on the 29<sup>th</sup> of September.</p> <p>Family Literacy: Train the trainer workshop for those interested in conducting provider book clubs.</p> <p>Advocacy: Position statements from the two gubernatorial candidates are available on the Every Child Counts website.</p> <p><b>ICAA:</b> ICAA thanks IHSA for sponsoring the recent Gesbeck training. It was very well received by agencies who participated. ICAA is currently involved in shaping future FADDS services and gearing up for utility assistance programs.</p> <p><b>ICF:</b> Thank you was received from them for attending the Gesbeck Training</p> <p><b>Region VII HS Association:</b> Directors caucus is approaching soon, reminder that the room blocks will be closing soon. October 16<sup>th</sup> is the deadline to submit state awards for consideration at the Regional Level. GoTo Meetings are scheduled for the month of October for the different committees. Donna will be at the November 1<sup>st</sup> IHSA annual meeting. Region VII will visit with IHSA about software needed to complete website updates.</p>	
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<p>Committee Reports</p>	<p><b>Advocacy:</b></p> <p><b>Annual Conference/Meeting:</b> Committee will be meeting at 11:30 today</p> <p><b>Education:</b> The Professional Development Opportunity Calendar is complete and has been e-mailed to all programs. Let Julie know if you haven't received the document. Summary of Gesbeck training:</p> <ul style="list-style-type: none"> <li>• 120 participants</li> <li>• 11 Iowa Directors</li> <li>• 12 Executive Directors</li> <li>• 26 other Head Start staff</li> <li>• 31 CAP staff</li> <li>• 36 out of state</li> <li>• 4 TA staff</li> </ul> <p>A flier will be coming out soon in regards to the annual meeting</p> <p><b>Finance:</b> Covered in Treasurer's report</p> <p><b>Membership:</b> Cards for all members was discussed</p> <p><b>Parent Leadership:</b> Save the date will be coming out next week. Sheila Hanson will be the keynote on that Friday evening. Everything else is progressing.</p>	<p>Griswold will be adding items to the website, such as updates and the professional development calendar</p> <p>Calvert will be sending out an e-mail to all grantees in regards to the number of staff they have for the count on the number of cards that need printed.</p>
<p>Old Business</p>	<p><b>IHSA/HSSCO 2005 Annual Report:</b> Annual Report is completed</p> <p><b>HSSCO/IHSA contract activities:</b> Contract</p>	

	<p>has been tabled till next month</p> <p><b>IHSA Executive Director:</b> Continuing to work on this</p> <p><b>Website:</b> Work in progress, Young-Kent would like to have Tri-County pay for the website up front instead of having the bill be 30 days past due, we want to remain in good standing with our vendors.</p> <p><b>QRS:</b> Tabled to next month</p> <p><b>Caucus Director’s dinner:</b> Amy Miester is making arrangements for this.</p>	<p>Griswold will be sending Captain Jack updates for the site.                  Young-Kent will be checking into the price of a laptop for the association with the needed software to do website updates.</p>
<p>New Business</p>	<p><b>Board member and attendance &amp; representation:</b> Dianne will be getting a hold of SEIDA about Knowlers representation of the board. Agencies will be responsible for making parents aware of the responsibilities as a board member.</p> <p><b>Healthy Smiles future funding/activities:</b> Will be applying to Delta Dental for money to support this</p> <p><b>IHSA Strategic Plan review and revision:</b> Tom and Kim will be facilitating the strategic Plan.</p> <p><b>Ballots for IHSA:</b> Ellen will be sending out this information</p> <p><b>Teacher License Renewal:</b> Tabled to next month under old business</p> <p><b>Administrative/Evaluator License Renewal:</b> Tabled to next Month under old business</p> <p><b>Recognizing Tom Snargrass, Ellen</b></p>	<p>Ellen will send out ballots and information to all agencies.</p> <p>Motion made by Drapeaux to purchase a gift certificate for 200.00 for</p>

	<p><b>Fitzpatrick and two Parent of the Year Award applicants at the 2006 Annual Training Conference:</b> Tome Snargrass was already recognized by the board</p>	<p>Ellen for her service. Young-Kent seconds.  <a href="#">Casto will take care of purchasing the gift certificate.</a>  <a href="#">Lang will get the two plaques for the parents.</a></p>
<p>Agency Messages</p>	<ul style="list-style-type: none"> <li>• Need board member reps and Region 7 friend rep</li> <li>• FYI about director’s dinner</li> <li>• Executive director position is a work in progress</li> <li>• Need more applications scholarships</li> </ul>	<p><a href="#">Keri will get information to Young-Kent to send out to all agencies.</a></p>

Meeting adjourned at 11:39 AM